



MCoC Leadership Meeting

Date and Time

Thursday, March 7, 2024, 9 AM – 10 AM

Location

161 S Beech St manchester NH

Attendees: Matthew McCall, Autumn Nall, Meg Shea, Adrienne Beloin, Matt Bouchie, Peter Janelle, Lindsey Lussier, Lauren Berman-Lefebvre, Daniel Ameto Katie Paciuahn, Kristine Hall.

9:00am Meeting begins

Topic 1: CA BUDGET

Matt started the discussion, breaking it up into 5 larger sections,

80000 salary for the paid position for this. 40000 for the taxes and in fridge for CA

There is nothing for Mileage or website.

There is a proposed 100000 match that could come in.

Currently it is 54000

- People with lived experience - will receive money for their time and support.
- Website would be paid for by this budget
- Point in time count - people time admin cost, small cost
- Trainings- there were none held this past year.
- There are 6 categories that can be accounted for with the planning grant.
- Daniel asked if 80000 was enough to cover consultants Meg replied that yes this was enough to cover this role.
- Daniel asked of FIt would imagine would 118000 would cover the full CA cost, Meg shared since this is the first increase from 40-56000 there is no telling how this would budget. HUD would help support and negotiate the contact, to allocate time to certain people. Each individual would draw down the hours from their allotted percentage.

Meg Shae brought up the concern of the city goals taking the position of primary goals. Is the city providing goals for the COC or is the COC providing the city goals that are aligned with the COC. Matt brought up the point of how do we insulate on the purpose of the continuum, collaborating with the CA, to work towards the COC goals. The leadership committee brought up the importance of ensuring there is a clear disconnect that this committee is not the cities, this is a separate entity.

The mayor is planning to attend the GA meeting towards the end of the month on the 21st of March. It has been presented to the COC that that Mayor understands the Collaborative applicant, but can the CA fall into place and support the COC.

Meg asked that as we vote we vote under the department vs under the city.

Matt would like to have an attorney help to write the contract. The Home for Little Wanderers has offered their general council to represent and work on this contract. The leadership committee did state they do not feel there is a conflict and the HFLW general council can proceed.

There was little mention of who would be contracted with to help with the NOFO.

Service Specifications-



The leadership team brought up concerns of differentiating professional role vs CA role, recognizing there will need to be communication to ensure the appropriate lens is viewing the situation.

Scope of Service-

The understanding for the grant writing position would be a new hire. For the current year Adirene, Owen and other city hires would conduct that writing.

Matt discussed how much data and what data would be shared on the website.

The details on how data is shared and what date is shared will be important for all parties to understand.

CoC Partnerships-

The discussion regarding this being focused on Adrienne as a person vs Adrienne has city representation.

It was asked do we know if the city will keep her department, or if she was repositioned, the COC would like it written in that there would be a plan within leadership to navigate who would continue the CA.

The NOFO is approved by the leadership team and reviewed by the GA.

Administrative responsibilities-

This was designed with Meg and the cities HR department to break down the role of this position.

There was a question regarding “ Interprets and applied departmental office rules, policies, in accordance with prescribed procedures and guidelines” would this be enforcing the city or the CoC.

The leadership Team Discussion on moving forward with CA

would like to see answers to the questions, seeking clarification on roles.

Meg brought up regardless of her answering these questions. It will be on the leadership team to continue to define the goals, and hold boundaries on what the CA do.

At this point if we chose to move forward we would be saying we are not accepting this as is but would like to have clarification to enter into contact negotiations with the city.

Matt discussed how the contract will work with FIT and the new CA, There will be collaboration without a break.

Leadership team voted to ask for responses to questions and expect within a week for a response.

Topic 2: Merging COCs

If there was a merging, everything regarding the CA would be re-evaluated. The balance of the state has historically said they would be the CA for the CoC. Through this merger all charters would be ended and reorganized. HUD had reached out and brought up the discussion on merging, stating give the CA a chance.

Topic 3: Roles of Leadership team

Sarah Jones is stepping down from co chair and she is going to navigate into the Youth sub Committee.

We need to consider who we are looking for in a co-chair role. Are there agencies that we would like to see step into a bigger role and be more involved. Sarah will be stepping down when the CoC has found someone who will take her role.

Katie from Harvard Care stated would it be a conflict if she put her name in the drawing when her agency chairs the Nashua COC.

In the sense of time, Matt is willing to send an email to discuss upcoming roles.

Topic 5:

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Topic 4:

Topic 6: Subcommittee Updates

Matt shared would it be helpful if every chair could develop a paragraph regarding what the committee does and what level of commitment is required. Adrienne agreed this could be beneficial and seeking out individuals and presenting them the invite “we really could use you on our committee”. Purposeful invitations to people, sharing you can add value to this team.

Community Care Team –

Homeless Outreach Collaborative –.

Coordinated Entry –

Veterans –

Youth –

Next Meeting: ZOOM to discuss replies to the CA questions
OFFICIAL April 4 2024; 9 – 10 AM In person 161 S Beech St Manchester NH

10:12 am Meeting Concludes

Minutes Prepared By:

Autumn – HFLW

MCoC Clerk

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