

## **MCoC Leadership Meeting**

### **Date and Time**

Thursday, February 1, 2024, 9 AM – 10 AM

### **Location**

Zoom - <https://thehome.zoom.us/j/91410630845?pwd=dHdSb2h0RVRHWNvJTzQ2dIIlSdHFKZz09>

**Attendees:** Matthew McCall, Sarah Jones, Autumn Nall, Meg Shea, Todd Fleming, Adrienne Beloin, Matt Bouchie, Peter Janelle, Lindsey Lussier, Lauren Berman-Lefebvre, Erica Brooks

### **9:00am Meeting begins**

#### **Topic 1: RFP Review for new CA**

Matt started the discussion, breaking it up into 5 larger sections, applicant overview, components regarding what the applicant is aligned with regarding ending homelessness in the city, relationships in the community and the ability to maintain the CA position for a longer term.

Service specifications, how they align with housing first, diversity scope of service- the 3 major pillars, system management, program evaluations, funding processes.

Partnership with COC, outline their community partnership with supportive letters. The details in management

Financial administration, how they would utilize the funds and aim to design a budget.

Administrative duties

The larger leadership team was in agreement that the five pillars seemed adequate. Meg Shea mentioned the time line when this would be presented to the community, Matt stated he would ideally like to get this out to the community next week. The leadership team may need to pull together for a quick vote on the CA. Meg Shea is pulling the financials for the CA to support their position. when the RFP is released the duties required by the CA will also be released to ensure the responsibilities of this position are clear.

FIT as the previous CA will have a vote on the incoming CA. Adrienne stated having FIT be involved would add a lot of positive insight into the incoming new CA. It could be a smoother transition FIT has been working with Erica to design documents that will help to provide the new CA with a more collaborative collective transition.

Adrienne stated she is going to be applying for this, would she requize herself from that discussion would she have a space to discuss the answers to the larger team. Matt stated that having the applicant present to the GA makes sense, but it all would depend on the number applicants.

### **Topic 2: Review of Award**

Meg shared the HUD released this letter on Tuesday. All projects were funded except the smallest project. The great news is that the two special projects were funded for DV, the COC has applied for CE funds and this year were awarded this. The two CE positions are now going to be funded.

The application provides funding for the two positions. the state was interested after the consultants came in and reviewed the transitions of individuals from shelters to housing.

The larger document sharing feedback has not been released by HUD yet. when this document is released it will be sent out to the MCOC

### **Topic 3: Leadership Development**

Matt shared that as a leadership team how can we collaborate and work together better. What are the roles and functions that we would like to engage in. Reviewing the governance charter what are the aspects we need to better review. Adrienne brought up that the GA might be meeting more then needed as presented by the consultants, the requirement is 2 meetings a year. Reviewing the GA meetings, should we as a leadership team pick the months that make the most sense to have these meetings.

Conversation was held regarding in person vs zoom, what is a ratio that will work for everyone.

For the leadership group, the consensus was to begin meeting in person. The next meeting March 7th will be held in person. The location for this meeting will be emailed out after a space is designated.

### **Topic 5: Data Update**

Petter shared that he would like to have the kickoff meeting prior to the leadership meeting. All agencies and stakeholders would be invited to fully collaborate and collect adequate data. Adrienne shared it would great to have this meeting in person to share concerns, insights and influence staff to be involved. Meg shared that Erica has been putting together documents on what NOFO measures us on and APR to better understand what each project is measured on.

Petter shared the email will be sent out to the general MCOC, as well has organizations that are believed to be critically important to participate.

### **Topic 4: HUD Training Option**

Matt Shared *Housing Justice East West* workshop presented by HUD. There will be two presentations, one for the east side of the country and one for the west. This training could be beneficial to help

education on housing first, dignity for the unhoused, as well as insight on race, gender and inclusion. There are two zoom meetings 21 and 28th of February. Matt stated he will forward this along.

### **Topic 6: Subcommittee Updates**

*Matt shared would it be helpful if every chair could develop a paragraph regarding what the committee does and what level of commitment is required. Adrienne agreed this could be beneficial and seeking out individuals and presenting them the invite “we really could use you on our committee”. Purposeful invitations to people, sharing you can add value to this team.*

Community Care Team – This committee has not met since the previous leadership meeting. Conversation was held regarding hospitals stepping in and becoming more involved in this committee. The southern NH hospitals have been more collaborative with one another vs segmented. Sarah Joes stated changing the narrative from the ground up and building a stronger collaborative engagement of local hospitals to provide a more comprehensive outlook. Adrienne shared that the local hospital have a want to gain more support to better serve patients and discharge with a plan.

Homeless Outreach Collaborative – Peter shared that they met in January and have a scheduled meeting in Feb. Consistent participation. Kelly Raffery is going to join the committee. Dan B from the VA will also be looking to join this committee as well. The balance of the State has distributed an outreach document, Peter is hoping that this can be presented to the COC for input and discussion. Peter believes a large percentage of this document does not need editing but moving forward there are parts that do need to be modified.

Matt shared that this month the focus was on PIT count. Matt shared he is open to adding people to his committee that are “boots on the ground” who do outreach work.

Coordinated Entry – Lindsey shared that their committee is doing some cleaning of the HMIS and CE list. Lauren and Adreinne are going to collaborate to have the drop in center trained.

Veterans – Not available

Youth – Not available. We have not had an update in a while and should consider who will join the group.

**Next Meeting:** March 7 2024; 9 – 10 AM In person

**10:02 am Meeting Concludes**

**Minutes Prepared By:**

**Autumn – HFLW**

**MCoC Clerk**