

Manchester

CONTINUUM OF CARE

MCoC General Assembly Meeting

Date and Time

Thursday, July 20, 2023 9 AM – 10:30 AM

Location

Zoom Meeting – <https://waypointnh-org.zoom.us/j/89799682709?pwd=Ykd3cXJpNzIiYnFYk1pUDJmZz09>

Attendees: Matthew McCall, Sarah Jones, Caitlin Cormier, Leslie Mendenhall, Stephanie Savard, Adrienne Beloin, Jen Bryden, Kristie McKenney, Matt Bouchie, Erica Diamond, Katie Tovar Paciulan, Peter Janelle, Meghan Shea, Joshua Grant, Kelsey Sanborn, Lindsey Lussier, Erica Brooks, Daniel Amato, Jocelyne Pinsonneault, Larry Nice, Andrea May, Germano Martins, Kristine Hall, Chertina Walker, Kristi Schott, Meghan Morrow Raftery

9:00 Meeting begins

Topic 1: Introduction and Vote on Minutes

A motion to vote on the meeting minutes was brought and seconded. The poll was launched and the meeting minutes for the General Assembly Meeting from May 2023 were approved with 22 votes to approve, 0 people opposed, 4 people abstaining.

Topic 2: NOFO Updates

Meg Shea and Erica Diamond, Director of Contract Compliance, from FIT came to discuss the NOFO. Erica is leading the project currently. The agency expects to get additional information about the NOFO in the near future and will hold an additional meeting to provide this information. Of note, the NOFO was released on July 5, FIT is the Collaborative Applicant for MCoC and they have hired consultants to help with the project. The timeline of deadlines was released earlier this week.

- The competition for projects will open soon and then there will be a public posting once it becomes available.
- The last deadline is September 22, 2023; this is when FIT will submit everything to HUD.
- If you are going to apply for a new project, the deadline to file a Notice of Intent is August 4, 2023.
- The deadline for all project applications on E-Snaps is August 18, 2023.
 - After the application close date, a committee will meet and assign scores to each project.
 - The scores will be publicly posted on August 28, 2023.
 - All applicants will have one week to file an appeal to the rankings; these are due September 6, 2023.
 - Any appeals received will be reviewed by the committee, and decisions will be sent to the applicants.

- o Another public posting will be made on September 13, 2023.
- o On September 22, 2023, everything will be submitted to HUD.
- Keep an eye out for public postings and be aware of the red highlighted deadlines.

FIT will send out a document where they will provide information on who is eligible to apply and what expenses are eligible. The funding amounts provided in this document are still approximate and could change.

There are four types of projects eligible this year:

- Renewal projects
- New bonus projects
- New reallocation funding projects
- New domestic violence bonus projects.

Changes from previous NOFO:

- The amount for the planning grant increased, from 3% to 5% or \$50,000, whichever is higher.
- There are two new line items: rural costs to promote helping homelessness in rural populations and VAWA.
 - o 10% of funds for current projects can be shifted to VAWA or rural costs.
- New help for applying for individuals with speech or hearing difficulties.
- New definition of homelessness to include individuals fleeing domestic violence.
 - o When reviewing internal policies and applications, include language related to this new definition.
- YHDP updates – only applies to those who initially got funding in 2016.

HUD's five strategic goals should be evident in the application process:

- Support underserved communities.
- Ensure access to and increase the production of affordable housing.
- Promote homeownership.
- Advance Sustainable Communities.
- Strengthen HUD's internal capacity.

Priorities include:

- Ending homelessness for all persons.
- Using a housing first approach.
- Reducing unsheltered homelessness.
- Improving system performance.
- Partnering with housing, health, and service agencies.

They are also looking to increase access for LGBTQIA+ individuals.

On the document that will be provided, they have attached their contact information and the appeals process. The consultants have been doing this for 10+ years and are helping to walk the MCoC through the process.

Topic 3: HUD Data Exchange Updates

Chertina shared that there will be updates about HUD Data in the fall. There were going to be a lot more updates to Coordinated Entry, but those have been temporarily paused at this time. However, there will be updated responses for

questions regarding race, ethnicity, gender, sexual orientation, and some other sections. There will be additional updates and information can be found in the ongoing ICA newsletter.

Topic 4: TA Updates

Matt shared that all three CoCs in NH are doing the data and equity Technical Assistance and that he and Sarah are about halfway through this process for the Manchester CoC.

They are hoping to develop a dashboard on the MCoC Website so that the public can see the data for what the CoC is doing. There are tools on the HUD website that we can pull data on, but the group is working to develop additional data sets that programs to use to get more analytical data. This will allow us to look at underlying variables about different populations that are being served.

- The overall numbers are disproportionate in race/ethnicity considerations in Manchester. When they are looking at data, there are sometimes big changes because of the low numbers of individuals in certain populations being served. They are working to understand how to account for this and control it in our data.
- They want to make sure that we have everyone involved in the CoC that needs to be involved.
 - What other organizations in Manchester serve unhoused individuals and are they involved in the CoC? Also, are we getting their data to ensure the numbers we are analyzing are accurate?
- We want to make some data analysis tools to look at how we are doing in providing services.

Matt opened the discussion to questions from the group.

Meghan Morrow Raftery would like to be involved in the meetings with the consultants. Matthew will make sure that ICA is invited when these meetings are scheduled.

Topic 5: MCoC Leadership Positions

There are several positions that will be up for election, with terms ending in October 2023. This means that at the General Assembly meeting on September 21, 2023, there will be some elections. The more we can get the word out the better.

Most positions have the individual who will be seeking another term, but there is one position at this time that will be open.

The Clerk position, currently filled by Caitlin from Waypoint, will be open as of 8/10/2023 because Caitlin is leaving her position at Waypoint. This is a role that is critical to the running of the MCoC and will need to be filled. **If you or someone in your organization might be interested in this, please reach out to Matthew McCall and Sarah Jones.**

Topic 6: Subcommittee Updates

- **Outreach –**
 - Peter shared that they have a monthly meeting with organizational leadership. Their last meeting was on June 16 and they are meeting tomorrow. There have been no changes in members. Katie P joined the group when the shelters opened and she is interested in continuing to participate. They have been collecting data and sharing it with each other. They would like to support the work that the CoC is doing. Adrienne and Peter have been discussing how to portray what is happening in Outreach. The participants in this meeting discuss and provide funding updates at their meetings to talk about coordination between organizations and how to help with funding.
 - Matt B has a monthly meeting with outreach workers. He shared that they met on June 28 and will have another meeting on July 26 at 9 AM. They have been focusing on trends and where people are staying. This group is waiting for the BoS committee to finish their outreach standards document. The

subcommittee will review this when it is available to determine if they want to introduce this to the MCoC.

- **Coordinated Entry** – Lindsey stated that this group has moved to having one case conferencing meeting per month. Between the meetings, if agencies need referrals they can email Lauren and Lindsay. Lauren will send out an updated calendar invite with the once-a-month meeting. Adrienne asked if they are putting out statistics, which is not something they are currently doing. They can have a conversation about how to do this. There isn't a lot of availability for housing currently, which led to the decrease in meetings.
- **Veterans** – Katie shared that they did not have a July meeting but they did hold the NH Summit to End Veteran Homelessness last week. A week prior to the summit, they held a provider session where they got information about challenges from landlords, housing authorities, etc which were used in the summit. They had people at the summit who were able to offer solutions. They have initiated the "50 in 5" where from July 1, 2023 to Veterans Day (November 11, 2023), they want 50 vets across the state to become housed in an effort to end veteran homelessness. In July, they are already at 8 move ins. Their next meeting is in August and will be combined with the BoS because they are a lot of the same providers in those subcommittee groups. If you have a veteran who has been moved in recently and it hasn't been updated in HMIS, let Katie know.
- **Community Care Team** – Matt B shared that the next meeting is on August 2 at 9 AM in person at Hitchcock Clinic. The attendance has been down over the summer, they are hoping it will increase again in the fall. They try to do a wraparound for the most vulnerable and toughest cases to provide services the person needs. There are specific documents regarding confidentiality and releases that are needed. The more agencies that are involved, the better the meetings can be.
- **Youth** – Not available at this time.
- **Zero Suicide Homelessness Coalition** – Not available at this time.

Open Floor

- City Updates
 - Adrienne thanked the YWCA for the amazing work they did with the emergency shelter. There is an active RFP for the continuation of the shelter at Brook Street. They have the location for another 18 months, so they want to contribute some funding to continue to utilize the space. The RFP is due on August 1.
 - The City has an Affordable Housing Trust that has a few million dollars; an RFP will be released soon and due in August. IT will allow people to apply for affordable housing. Adrienne and the CIP Team at the city will be on a committee to review the proposals received. Adrienne will send these RFPs to the group.
 - Adrienne has a position available that would directly with her. She is looking for someone who can help with administrative tasks, communication, and support to the department. If you know someone, Adrienne will send the information.
 - Adrienne opened the floor for questions or thoughts related to the City.
 - Meg Shea asked about preparation for winter sheltering. Adrienne has been communicating with FIT, 1269, and Nashua Soup Kitchen. They would like to get a meeting on the books to start the planning for this.
- Andrea May introduced the Homeless Veterans Stand Down event which will be held in Manchester at the Double Tree Expo Center on September 8, 2023. She sent out the flyer; reach out to her if you need the flyer (A.May@harborcarenh.org).

- Chertina noted that on the first Tuesday of every month, ICA holds a peer support group. The meeting on August 1, 2023 is focused on outreach and they are going to talk about best practices with outreach and getting ideas from other CoCs. If anyone would like to join this, the link is in the newsletter. If you don't get the newsletter, go ahead and subscribe to it.

9:50 AM Meeting Concludes

Next Meeting: September 21, 2023 9 AM – 10:30 AM

Minutes Prepared By:

Caitlin Cormier – Waypoint

MCoC Clerk