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## **General Assembly Meeting**

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### **Date and Time**

Thursday, October 15, 2020, 9:00AM-10:00AM

### **Location**

Zoom Meeting

### **Attendees:**

Erin Kelly, Ellie Huot, Victoria Bagshaw, Jocelyne Pinsonneault, Robyn Malchanoff, Charleen Michaud, Jasmine Harris, Christina Shepard, Kristi Schott, Kylie Grenier, Stacey Lazzar, Todd Fleming, Dan Goonan, Mark Stokes, Chertina Walker, Mary Sliney, Kelsey Sanborn, Candace Cappio Gebhart, Nancy Collins, Matthew Bouchie, Spencer Fournier, Stephanie Dahlberg and Kim Rybczyk

### **9:00 Meeting begins**

### **Greetings and Introductions**

Chair Erin Kelly welcomed everyone to the meeting.

### **John Hopkins GovEx**

Member-at-large Mark Stokes gave a brief presentation on the John Hopkins GovEx project. John Hopkins University in Maryland selected 10-12 communities throughout the U.S. for this project - Manchester was chosen. The project is intended to work with city government officials, healthcare providers, housing organizations, homeless service organizations, and other pertinent parties to review and help integrate data systems throughout the community. John Hopkins hopes to create a plan so that data is shared more efficiently between organizations and ensure that it is being used to best serve the residents of Manchester. There have been two meetings so far and they will continue until March of 2021.

### **Coordinated Investment Planning**

Chair Erin Kelly gave an overview of the Coordinated Investment Planning tool. Erin and Todd Fleming attended a HUD workshop that was centered around COVID-specific funding. The goal of the workshop was to look at Manchester and determine; what are the needs of the city, what resources does it currently have, what are the gaps of the city and what would it take to fill these gaps? HUD created a tool that is an excel spreadsheet to determine the above-mentioned questions and ensure that COVID funds are being allocated in the most effective way.

There have been two meetings so far to utilize this tool. A lot of the CARES Act funding has been already been allocated. During the two initial meetings, it was determined that Manchester could utilize the tool for more than just COVID relief funding. Chair Erin requested more Technical Assistance from HUD to have focused intention on Manchester's needs. Erin has not heard back yet from HUD. There will be a third meeting happening soon to continue working on the tool. If you are interested in joining these meetings, please reach out to Erin at [KellyE@WaypointNH.org](mailto:KellyE@WaypointNH.org). A blank copy of the RCIPT (tool) will be attached to the email.

### **Winter and Emergency Operations Committee**

The EOC is a joint committee run out of the Manchester Fire Department in conjunction with the Manchester Police Department and other Non-Profits in the city. The intention of the committee is to have safety measures in place to prevent fatalities due to the cold winter months. The first meeting will be held on October 22<sup>nd</sup> with select members to determine plans for additional emergency sheltering. Following the initial meeting, additional organizations will be allowed to join future meetings to plan for Manchester's upcoming winter.

### **ESG-CV Funding**

Member-at-large Todd Fleming gave an update on the Emergency Solutions Grant – Coronavirus. Manchester currently has around \$1.1 million left in CARES Act funding. This money can be applied for by organizations responding to COVID in Manchester. There are certain qualifications that the project must meet: street outreach, shelter operations, rapid rehousing programs and homelessness prevention. Please see the attached “City CARES Letter” for further detail on what projects would be approved. An application for this funding will also be attached to the email as well.

Todd is currently working with the Institute for Community Alliances (ICA), New Hampshire’s HMIS provider. Every organization who is awarded funding through the CARES Act will have performance measures connected to their allocation. Todd and ICA are working together to agree on performance measures that ensure that useful data is being documented and staff are not being burdened with unnecessary data collection.

### Subcommittee Updates

- Veteran’s - The Veteran Subcommittee is continuing to meet via Zoom on the 4<sup>th</sup> Wednesday of the Month from 1:00pm-2:00 pm. The topics that have been discussed is the shelter stay of Veterans in Manchester and how to remove them from the shelter to free up beds for other people who need them. We are continuing to do outreach collectively with the VA, Easter seals, Makin it Happen, and Harbor Care. All Veterans identified in camps who are eligible for services are being connected to providers within 24 hours of identification. Some providers are able to hotel those Veterans identified in camps until housing can be established. We have been working with Senator Shaheen’s office to get DD214s because the Archive is still closed and we need documentation to be able to connect to the VA, to those who aren’t already enrolled in services. A few of the providers are in the process of hiring more staff, as we have seen our numbers and caseloads increase. The Veteran GPD has had a few beds open that we are trying to fill. Lastly the Liberty House as move to its new Location on Orange St. They are hoping to have that space for Veterans to use as like a recreation space and have a pantry in there as well. They are still working on some construction areas.
- Community Care Team – They are meeting virtually every month. The next meeting will be held on October 28<sup>th</sup> at 2pm. This meeting is intended to bring at-risk, vulnerable cases to a wide variety of providers and create a plan of how to proceed. If you have a case that you’d like to present, please reach out to [BouchieM@mhcgm.org](mailto:BouchieM@mhcgm.org)
- Outreach – There was a meeting held 10/14/2020. The State intended to inform all individuals staying at the Court House on the 13<sup>th</sup> with a 10-day notice that they would no longer be allowed to sleep there at night. This notice was delayed. Individuals will still be allowed to occupy the space during the day – they just won’t be allowed to be on the premises at night.
  - There are joint outreach efforts happening in Manchester along with organizations completing individual outreach sessions. There is hope that there will be a way to combine data from all the outreach sessions to get an accurate representation of what outreach workers are seeing.
  - The Queen City Needle Exchange is available on Sunday’s. The committee discussed having staff work on Sundays to help assist individuals to access QCE’s services if needed.
- Youth – Erin and Ellie are co-chairing the meetings monthly. They meet by Zoom on the 4<sup>th</sup> Tuesday of every month. They are working to prioritize next steps for housing needs for youth. Youth in this context is people between the ages of 12-25. If you are interested in joining the Youth Subcommittee, please reach out to [HuotE@WaypointNH.org](mailto:HuotE@WaypointNH.org)
- NOFA – Notice of Funding Agreement. HUD is hoping to cancel the NOFA for this year and extend all funding through 2021. Congress will have to pass a Bill for this to be allowed. If it’s not extended in the next stimulus package, a NOFA will come out in December.

### Open Floor

- Jocelyne Pinsonneault – MSD Homeless Liaison School update. School Social Workers and Guidance Counselors had been working remotely at the beginning of the year. Jocelyne sent out a detailed email to staff regarding services available through Waypoint’s Runaway and Homeless Youth Program. The schools have connected with Amoskeag Health. Elementary and Middle schools started integrating students back into school this week. High School will start students in school starting October 26<sup>th</sup>.
  - Student will be in school following this schedule:

- Students Last Name A-M in school Monday and Tuesday
- Students Last Name M-Z in school Thursday and Friday
- Wednesday is a flex day at home
- Mary Sliney – The Way Home update. They are attempting to create a communication system with other organizations who were awarded with eviction prevention funds. This is intended to streamline the process when working with clients who need those services.
- Candace Cappio Gebhart – New Hampshire Legal Assistance update. The CDC sent out the 5-Step process to prevent evictions along with a FAQ sheet. There are 5 exceptions that can prevent an individual/family from being evicted. If you are working with a client facing eviction, please refer them to the Manchester Legal Advice and Referral Center. You can reach them at (603) 668-2900. Attached to the email are a legal help brochure, the CDC FAQ page and CDC Eviction graphic.

*Next Meeting: December 17, 2020*

**10:00 Meeting Concludes**

**Minutes Prepared By:  
Ellie Huot – Waypoint  
MCoC Clerk**